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MINUTES OF THE REGULAR COUNCIL MEETING OF MARCH 26, 2024

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Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

**PRESENT:** Reeve Gerry Ritz - Virtual  
Division 1 Councillor Jim Range - Virtual  
Division 2 Councillor Gordon Spencer  
Division 3 Councillor Rob Blais  
Division 4 Councillor Ken Hergott  
Division 5 Councillor Dave Krywchuk  
Division 6 Councillor Victor Hamm  
Chief Administrative Officer Shiloh Bronken

**DELEGATIONS:** 9:15 a.m. Kerry Robertson, Municipal Foreman  
1:00 p.m. Paige Hundt, Municipal Planner

**CALL TO ORDER:** Deputy Reeve Gordon Spencer called the March 26, 2024 meeting to order at 9:00 a.m.

**AGENDA**

**0242 – 24 RITZ** That the March 26, 2024 Agenda be accepted for reference as revised with the following additions:

- Delegation - 10:00 a.m. Steven Gehlen, RMI Inc.
- 6) (3) Tree Removal
- 11) (1) Saskatchewan Teacher’s Federation
- 11) (2) Councillor Krywchuk Update

**CARRIED**

**MINUTES**

**0243 – 24 HAMM** That the March 11, 2024 Regular Meeting Minutes be accepted as presented.

**CARRIED**

**NOVEMBER 13, 2024 GENERAL ELECTION FOR DIVISIONS 1, 3, 5 AND REEVE**

**0244 – 24 RANGE** That the Rural Municipality of Mervin No. 499 appoints Chief Administrative Officer Shiloh Bronken as the Returning Officer for the 2024 Municipal Election being held on November 13, 2024.

**CARRIED**

**BYLAW 2024-16 GENERAL ELECTION – FIRST READING**

**0245 – 24 BLAIS** That the Rural Municipality of Mervin No. 499 completes first reading of Bylaw 2024-16 General Election Bylaw at the March 26, 2024 Council Meeting.

**CARRIED**

Initial: GR  
Deputy Reeve  
Initial: AB  
Administrator

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**BYLAW 2024-16 GENERAL ELECTION – SECOND READING**

0246 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 completes second reading of Bylaw 2024-16 General Election Bylaw at the March 26, 2024 Council Meeting.

**CARRIED**

**BYLAW 2024-16 GENERAL ELECTION – CONSIDERATION OF THREE READINGS**

0247 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 unanimously approves the consideration of three readings of Bylaw 2024-16 General Election Bylaw at the March 26, 2024 Council Meeting.

**DEFEATED**

Welcomed Kerry Robertson, Municipal Foreman and Taylor Roberts, Maintenance Supervisor to the March 26, 2024 Council Meeting at 9:25 a.m.

**2024 MUNICIPAL CEMETERY MAINTENANCE**

0248 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 requests Administration to retender the Cemetery Maintenance for 2024; furthermore, that Administration reaches out to previous applicants to encourage resubmission for 2024.

**CARRIED**

**SMOOTH DRUM PACKER – 2024 SEASON: MONTHLY RENTAL**

0249 – 24 HAMM That the Rural Municipality of Mervin No. 499 request Municipal Foreman to engage with Garry's Construction Ltd. to confirm a month-to-month rental of a smooth drum packer for the 2024 Season.

**CARRIED**

**ROAD COMMITTEE – ASSET MANAGEMENT PLAN REVIEW**

0250 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 engaged with RMI Inc. to complete a review of the Rural Municipality of Mervin No. 499 Asset Management Plan with respect to roads.

**CARRIED**

Welcomed Steven Gehlen, RMI Inc. to the March 26, 2024 Council Meeting at 10:15 a.m.

Thanked Maintenance Supervisor Taylor Roberts for attending the March 26, 2024 Council Meeting at 10:15 a.m.

Thanked RMI Inc. Steven Gehlen for attending the March 26, 2024 Council Meeting at 11:15 a.m.

Thanked Municipal Foreman Kerry Robertson for attending the March 26, 2024 Council Meeting at 11:15 a.m.

**RECESS**

0251 – 24 HAMM That the Rural Municipality of Mervin No. 499 March 26, 2024 Council Meeting recesses for ten (10) minutes at 11:15 a.m.

**CARRIED**

**RECONVENE THE MARCH 26, 2024 REGULAR COUNCIL MEETING**

0252 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 March 26, 2024 Council Meeting reconvenes at 11:25 a.m.

**CARRIED**

Initial:   
Deputy Reeve

Initial:   
Administrator

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**MUNICIPAL FOREMAN REPORT**

0253 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 accepts the Municipal Foreman and Maintenance Supervisor’s written and verbal report as presented at the March 26, 2024 Council Meeting.

**CARRIED**

**SIGN POLICY**

0254 – 24 RITZ That the Rural Municipality of Mervin No. 499 approves the Sign Policy as presented by Administration at the March 26, 2024 Council Meeting.

**CARRIED**

**BYLAW 2024-17 REPEAL PREVIOUS BYLAW – FIRST READING**

0255– 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 completes first reading of Bylaw 2024-17 to Repeal Previous Bylaw at the March 26, 2024 Council Meeting.

**CARRIED**

**BYLAW 2024-17 REPEAL PREVIOUS BYLAW – SECOND READING**

0256 – 24 HAMM That the Rural Municipality of Mervin No. 499 completes second reading of Bylaw 2024-17 to Repeal Previous Bylaw at the March 26, 2024 Council Meeting.

**CARRIED**

**BYLAW 2024-17 REPEAL PREVIOUS BYLAW – CONSIDERATION OF THREE READINGS**

0257 – 24 SPENCER That the Rural Municipality of Mervin No. 499 unanimously approves consideration of three readings of Bylaw 2024-17 to Repeal Previous Bylaw at the March 26, 2024 Council Meeting.

**CARRIED**

**BYLAW 2024-17 REPEAL PREVIOUS BYLAW – THIRD READING WITH ADOPTION**

0258 – 24 RANGE That the Rural Municipality of Mervin No. 499 completes third reading with adoption of Bylaw 2024-17 to Repeal Previous Bylaw at the March 26, 2024 Council Meeting.

**CARRIED**

**ASSIGNMENT FROM PERSONAL TO CORPORATION**

0259 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 consents to the assignment of Agreement for Sale of Gravel from the personal names of Harry and Jean Lake to their Corporation; furthermore, that Administration confirm by correspondence that the interests registered on the title are to be transferred with the consent of assignment.

**CARRIED**

**2024 SARM CONVENTION REPORT**

0260 – 24 RITZ That the Rural Municipality of Mervin No. 499 acknowledges the 2024 SARM Convention Report as presented by Administration.

**CARRIED**

Initial:   
Deputy Reeve

Initial:   
Administrator

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**HAMLET BOARD(S) CORRESPONDENCE**

**0261 – 24 RANGE** That the Rural Municipality of Mervin No. 499 acknowledges the 2024 Annual Notice to Consumers, Annual Waterworks, Budgets, Minutes and Policies as submitted by the Hamlet Boards of Evergreen Beach-Brightsand Lake, Horseshoe Bay-Turtle Lake, Evergreen Acres-Turtle Lake, Livelong, Spruce Lake, Mowery Beach-Brightsand, and Diamond Willow-Brightsand Lake; furthermore, that Administration updates all databases where this information is required.

**CARRIED**

**TURTLE LAKE SOUTH BAY – 2024 SWIMMING LESSONS**

**0262 – 24 BLAIS** That the Rural Municipality of Mervin No. 499 acknowledges that Turtle Lake South Bay will be offering Swimming Lessons from July 8-12, 2024 with Bodi Laviolette instructing; furthermore, that this is on the condition that proof of certification is received by the Municipality prior to the start of swimming lessons.

**CARRIED**

**RECESS**

**0263 – 24 SPENCER** That the Rural Municipality of Mervin No. 499 March 26, 2024 Council Meeting recesses for thirty (30) minutes at 12:10 p.m.

**CARRIED**

**RECONVENE THE MARCH 26, 2024 REGULAR COUNCIL MEETING**

**0264 – 24 HERGOTT** That the Rural Municipality of Mervin No. 499 March 26, 2024 Council Meeting reconvenes at 12:40 p.m.

**CARRIED**

**ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION**

**0265 – 24 KRYWCHUK** That the Rural Municipality of Mervin No. 499 acknowledges the 2023 Financial Statement as presented by the St. Walburg and District Fire and Rescue Association Working Committee at the March 26, 2024 Council Meeting.

**CARRIED**

**ST. WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION FIRE WORKING COMMITTEE MINUTES**

**0266 – 24 RANGE** That the Rural Municipality of Mervin No. 499 acknowledges the February 20, 2024 Minutes of the St. Walburg and District Fire and Rescue Association Working Committee.

**CARRIED**

**TARGETED SECTOR SUPPORT GRANT – RURAL MUNICIPALITY OF FRENCHMAN BUTTE NO. 501**

**0267 – 24 HAMM** That the Rural Municipality of Mervin No. 499 supports the Rural Municipality of Frenchman Butte No. 501's application to the Targeted Sector Support Grant for Governance documents that assist in the transition of the St. Walburg and District Fire and Rescue Association to a Not-for-Profit Charitable Corporation.

**CARRIED**

Initial: RS  
Deputy Reeve

Initial: AB  
Administrator

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**BYLAW 2024-14 TWP 524 REGULATE THE SPEED – FIRST READING**

0268 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 completes first reading of Bylaw 2024-14 to Regulate the Speed on Township Road 524 between Range Road 3190 and 3192 at the March 26, 2024 Council Meeting.

**CARRIED**

**BYLAW 2024-14 TWP 524 REGULATE THE SPEED – SECOND READING**

0269 – 24 BLAIS That the Rural Municipality of Mervin No. 499 completes second reading of Bylaw 2024-14 to Regulate the Speed on Township Road 524 between Range Road 3190 and 3192 at the March 26, 2024 Council Meeting.

**CARRIED**

**BYLAW 2024-14 TWP 524 REGULATE THE SPEED – CONSIDERATION OF THREE READINGS**

0270 – 24 KRYWCHUK That the Rural Municipality of Mervin No. 499 unanimously approves the consideration for three readings of Bylaw 2024-14 to Regulate the Speed on Township Road 524 between Range Road 3190 and 3192 at the March 26, 2024 Council Meeting.

**CARRIED**

**BYLAW 2024-14 TWP 524 REGULATE THE SPEED – THIRD READING WITH ADOPTION**

0271 – 24 HAMM That the Rural Municipality of Mervin No. 499 completes third reading with adoption of Bylaw 2024-14 to Regulate the Speed on Township Road 524 between Range Road 3190 and 3192 at the March 26, 2024 Council Meeting.

**CARRIED**

**BYLAW 2024-18 TO ESTABLISH A POLICE BOARD – FIRST READING**

0272 – 24 RITZ That the Rural Municipality of Mervin No. 499 completes first reading of Bylaw 2024-18 to Establish a Police Board at the March 26, 2024 Council Meeting.

**CARRIED**

**BYLAW 2024-18 TO ESTABLISH A POLICE BOARD – SECOND READING**

0273 – 24 SPENCER That the Rural Municipality of Mervin No. 499 completes second reading of Bylaw 2024-18 to Establish a Police Board at the March 26, 2024 Council Meeting.

**CARRIED**

**BYLAW 2024-18 TO ESTABLISH A POLICE BOARD – CONSIDERATION OF THREE READINGS**

0274 – 24 RANGE That the Rural Municipality of Mervin No. 499 unanimously approves the consideration for three readings of Bylaw 2024-18 to Establish a Police Board at the March 26, 2024 Council Meeting.

**CARRIED**

**BYLAW 2024-18 TO ESTABLISH A POLICE BOARD – THIRD READING WITH ADOPTION**

0275 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 completes third reading with adoption of Bylaw 2024-18 to Establish a Police Board at the March 26, 2024 Council Meeting.

**CARRIED**

Initial:   
Deputy Reeve

Initial:   
Administrator

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**EFFLUENT RELEASE AGREEMENT DISCUSSIONS**

**0276– 24 SPENCER** That the Rural Municipality of Mervin No. 499 requests Administration to coordinate a meeting to discuss effluent release for the Livelong Lagoon with Water Security Agency and the adjacent property owner prior to the 2024 Spring Release.

**CARRIED**

**ADMINISTRATION REPORT AS OF MARCH 26, 2024**

**0277 – 24 KRYWCHUK** That the Rural Municipality of Mervin No. 499 acknowledges and receives the Administration Report as presented by Shiloh Bronken, Chief Administrative Officer at the March 26, 2024 Council Meeting.

**CARRIED**

Welcomed Paige Hundt, Municipal Planner to the March 26, 2024 Council Meeting at 1:20 p.m.

**APPROVAL OF DISCRETIONARY USE PERMIT #240006-12 – LOT 12, BLOCK 2, PLAN 79B17420 EVBS**

**0278 – 24 HAMM** That the Rural Municipality of Mervin No. 499 approves Discretionary Use Permit #240006-012 for Lot 12, Block 2, Plan 79B17420 EVBS – RV at the March 26, 2024 Council Meeting.

**CARRIED**

**APPROVAL OF DISCRETIONARY USE PERMIT #240005-053 – LOT 15, BLOCK 4, PLAN 87B10655 HSBY**

**0279 – 24 HERGOTT** That the Rural Municipality of Mervin No. 499 approves Discretionary Use Permit #240005-053 for Lot 15, Block 4, Plan 87B10655 HSBY – Move in Building at the March 26, 2024 Council Meeting.

**CARRIED**

**BYLAW 2024-15 TO AMEND BYLAW 94-4 KNOWN AS THE ZONING BYLAW – CAR WASH ESTABLISHMENT, RC-B**

**0280 – 24 BLAIS** That the Rural Municipality of Mervin No. 499 completes first reading of Bylaw 2024-15 to Amend Bylaw 94-4 Known as the Zoning Bylaw to add the following new item after item (a)(7) in Part IV: “(8) Car wash establishments.”, with the insertion of a new definition at the March 26, 2024 Council Meeting. Furthermore, that the Public Hearing Date be scheduled for April 23, 2024 at 1:00 p.m.

**CARRIED**

**SUNSET VIEW TREE REMOVAL REQUEST**

**0281 – 24 KRYWCHUK** That the Rural Municipality of Mervin No. 499 approves the tree removal request of the property owner of Lots 3-4, Block 14, Plan 99B19991 SSVB to accommodate the moving of a principal residence in mid-April 2024, with the following conditions:

- Proof of chainsaw certification provided to the Municipality prior to tree removal; and
- Division 4 Councillor and Bylaw Enforcement Officer are on site to verify the tree removal.

**CARRIED**

Thanked Paige Hundt, Municipal Planner for attending the March 26, 2024 Council Meeting at 1:45 p.m.

Initial:   
Deputy Reeve

Initial:   
Administrator

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**MUNICIPAL PLANNER REPORT**

0282 – 24 RITZ That the Rural Municipality of Mervin No. 499 acknowledges and receives the Municipal Planner Report as presented by Paige Hundt, Municipal Planner at the March 26, 2024 Council Meeting.

CARRIED

**CORRESPONDENCE**

0283 – 24 RANGE That the Rural Municipality of Mervin No. 499 acknowledges the correspondence as presented by Administration at the March 26, 2024 Council Meeting.

CARRIED

**ACCOUNTS FOR PAYMENT**

0284 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 approves the Accounts for Payment on March 26, 2024 being cheques #25690 to #25720 (\$60,864.45) and 1024-Man to 1032-Man (\$31,563.04) and Payroll (\$28,588.44) totaling \$120,985.93, as presented.

CARRIED

**NORTHWEST SCHOOL DIVISION BOARD MEMBER INVITATION**

0285 – 24 HERGOTT That the Rural Municipality of Mervin No. 499 requests Administration to extend an invitation to Charles Stein, Northwest School Division Board Member to attend the April 8, 2024 Council Meeting to provide information about our local school and the current situation around the province.


CARRIED

**ADJOURNMENT**

0286 – 24 BLAIS That the March 26, 2024 Council Meeting be adjourned at 2:39 p.m.

CARRIED

  
CHIEF ADMINISTRATIVE OFFICER

  
DEPUTY REEVE

Initial:   
Deputy Reeve  
Initial:   
Administrator